

**Carlin Bay Property Owners Association (CBPOA)
Association Business Meeting (ABM)
EastSide Fire District (ESFD) New Fire Station Hwy 97
20 April 2026 1230 – 1430 PT**

BoD Call To Order

CBPOA President Summary and BoD Remarks

- Last 30 Day Highlights
- Next 30 Day Highlights

Committee Reports

- *ARLC*: Chris Cozad
 - o Committee Update
 - o Review of CBPOA ARLC Project Status Sheet including Key / Hot Topics for BoD Information or Action
 - o Burn Pile Location and Timing Update
 - o Renovation of sign cover junction of Carlin Bay Road and Ridgeview
 - o Landscape focus area entry of Sunset Shores & Carlin Bay / Ridgeview Loop Junction
- *Water / Water Project*: Robert Johnston / Dave Banks
 - o Water Committee Update: Robert Johnston
 - Water Contractor transition plan of action and milestones (POA&M) Update
 - Water Committee Meeting
 - o DEQ Water Project Update: Dave Banks
 - Ongoing DEQ Project Action Update
 - o DEQ Loan Audit Update
- *Waste Water*: Jerry Sebby
 - o Committee Update
 - o Site Survey by DEQ
 - o Septic Tank Pump Out – Next Steps
- *Roads*: Kevin Cozad
 - o Committee Update
- *Marina – Beach*: Ginger Jacobsen
 - o Committee Update
 - Abandoned Boat House Update
 - Welding damage update
- *Airports*: Tim Zilka
 - o Committee Update
- *Fire Safety Committee*: Ross Fetter
 - o Committee Update
- *IT Committee*: Ben Crosby / Robert Johnston
 - o Committee Update
- *Treasurer*: Debbie Eason

- o Financial Update: Debbie Eason / Ross Fetter / Robert Johnston
- o Budget Update: Debbie Eason / Ross Fetter / Robert Johnston
- o Finance Committee Update: Ross Fetter
- o Insurance Update: Ross Fetter
- *Service Delivery and Facilities Management: All BoD*
 - o Procurement Update
 - o Policies, Processes and Procedures Committee Update
 - o CBPOA Records Management Update
 - o AGM Preparation
 - o Service Delivery & Ticket Management System
 - o Other Topics

New / Other BoD Business Topics: BoD

- TBD

Homeowner Comments / Q&A: Homeowners

- TBD

Summary of Action Items

Closing Remarks and BoD Adjournment

Target BoD Timeline

Agenda Topic	Time Frame
Opening Remarks and Welcome	2
BoD Call To Order	1
<i>CBPOA President Summary and BoD Remarks</i>	5
Committee Reports	0
ARC	10
Fresh Water / Water Project (DEQ)	10
Waste Water	5
Roads	5
Marina - Beach	5
Airports	1
Fire Safety	5
IT	5
Treasurer	20
Service Delivery and Facilities Management	10
New / Other Business BoD Topics	5
Homeowner Comments / Q&A	10
Summary of Action Items	5
Closing Remarks and Adjournment	1
Meeting Reserve	15
Meeting Plan	120